

LALIT KALA AKADEMI
RABINDRA BHAVAN
NEW DELHI

Rules for allotment and use of Galleries of Akademi

(In terms of Article 11.1 of the constitution of the Akademi and in exercise of the powers of the General of the General Council these rules were approved by the Administrator on 7th March,1998.)

1. Short title (and commencement): The rules for allotment of Art Galleries of Akademi may be called 'Gallery Rules'. (They shall be deemed to have come into force on 7th March, 1998).
2. Definition; In the Gallery Rules unless the context requires otherwise;
 - i) Akademi or Society' means the Lalit Kala Akademi
 - ii) 'Article' means the article of the constitutions of the Akademi
 - iii) 'Artist' means artist, engaging in the works of visual art of any type
 - iv) 'Constitution' means the Memorandum of Association and Rules and regulations of the Akademi as amended from time to time with the approval of Government of India.
 - v) 'Distinguished Artist' is a term by which also a Fellow of the Akademi or an Eminent Artist is referred to
 - vi) 'Eligible Artist' means
 - a. An artist who has exhibited his work in only one of the National Exhibition of Art or International Exhibitions of the Akademi since its inception in August 1954, but not won an award or Honorable Mention therein and is not a recognized or distinguished artist or
 - b. An artist who has displayed his work in an exhibition the standard of which by a resolution of the General Council of the Akademi is considered to be comparable to the standard of the exhibitions of the Akademi and who is not a recognized or distinguished artist.

vii) Eminent Artist means an artist whose eminence has been acknowledged by the A 'kademi by display of his work in an invited section in any of the National Exhibitions or art or International Exhibitions of the Akademi since its inception in 1954 on the basis of selection by a Jury constituted by the Akademi, or an artist, whose eminence has been acknowledged by the Akademi by way of the inclusion of his name in the Special Roll of Juries from which Juries are selection by the Akademi.

viii) 'Recognized Artist' means an artist who has

- a) Won award or honorable mention in, or
- b) Exhibited his work in two or more of

The National Exhibition of Art or International Exhibition of the Akademi since its inception in August 1954.

ix) 'Year means financial year except when the context requires otherwise.

3. The galleries are not for the use of general public. (They are) meant for exhibition organized by the Akademi. As part of Akademi's art promotional activities the Galleries of the Akademi are allotted for the use by working artists for one or two weeks for exhibitions of works of any artist or group of artists (not exceeding seven artists in group). The Akademi reserves the right deny use of its gallery to any artist or group of artists if it does not consider them suitable for any reason for displaying in the galleries of the Akademi. The license fees for allotment and the element of subsidy allowed, in the interest of art promotion, shall be determined by the Executive Board of the Akademi from time to time. (No exemption from payment of license fees shall be allowed to anyone whether the name of Lalit Kala Akademi is mentioned in applicant's exhibition brochure or not). The subsidized rates of license fees in force present are as follows:-

Rs. 12,000/- for Solo Show	per Gallery/per week
Rs. 20,000/- for Group Sow	-do-
Rs. 50,000/- for Sponsored/Foreign Missions	-do-
Rs.50, 000/-Other Institutions (Commercial/Charitable)/ Web Portals.	-do-

Service Tax @ 15 % has also to be paid in all cases.

Refundable Security deposit of Rs. 5,000/- for each also payable in advance for Missions/Commercial Institutions etc. and for Group/Solo show Security deposit of Rs. 2,000/- for each Gallery is also payable in advance.

Rabindra Bhavan, New Delhi

Gallery I	116 Running ft.
Gallery II	138 Running ft.
Gallery III	138 Running ft.
Gallery IV	160 Running ft.
Gallery V	144 Running ft.
Gallery VI	144 Running ft.
Gallery VII	144 Running ft.
Gallery VIII	144 Running ft.
Gallery Foyer	200 Running ft. (only Floor Area)

CHENNAI

GROUND FLOOR GALLERY			
Area: 520 rft. / 3800 Sq. ft.			
	Artist	Institutions	Commercial
Gallery Rent	25000	35000	50000
Service Tax@ 15% on Rent	3750	5250	7500
Advance for Air-conditioning	10000	10000	10000
Security Deposit	5000	5000	7000
Total	43750	55250	74500

GROUP SHOW GALLERY (First Floor)			
Area: 290 rft. / 2110 Sq. ft.			
	Artist	Institutions	Commercial
Gallery Rent	15000	25000	35000
Service Tax@ 15% on Rent	2250	3750	5250
Advance for Air-conditioning	7000	7000	7000
Security Deposit	5000	5000	7000
Total	29250	40750	54250
ONE MAN SHOW GALLERY (First Floor)			
Area: 130 rft. / 850 Sq. ft.			
	Artist	Institutions	Commercial
Gallery Rent	8000	15000	25000

Service Tax@ 15% on Rent	1200	2250	3750
Advance for Air-conditioning	5000	5000	5000
Security Deposit	5000	5000	7000
Total	19200	27250	40750

Correspondence address:-

Regional Secretary
Lalit Kala Adademi
Regional Centre
4 Greams Road
Chennai-600006.
Ph. (044) 28291692/28290804

BHUBANESHWAR

Floor Space
Total area: 227 sq. meters x 10.76 = 2442.52 sq.ft.
Wall Space: 210 running feet
Height of walls from ground to top: 8 ft.

Rs.3,000/- for Solo Show	per week (seven days)
Rs.6,000/- for Group Sow (Artists not more than three)	-do-
Rs.10,000/- for Group Sow (More than three artists)/Non-profit making Institutions	-do-
Rs.20,000/-Galleries/Commercial/ Institutions/ Diplomatic Missions	-do-

Electricity actual charges extra (as per meter reading by the electricity authority).

Refundable deposit Rs.5,000/- for all artists, Diplomatic Missions, Galleries/Commercial Institutions/others.

Service tax is extra as per applicable.

Correspondence address:-

Regional Secretary
Lalit Kala Akademi
Regional Centre
III/4, Kharavela Nagar
Bhubaneswar – 751001
Ph. 0674-2391884, 2391369

Lucknow

Gallery Rent	Security money (Refundable)	Per week (seven days)
Rs. 5,000/- for individuals big gallery	Rs. 500/-	-do-
Rs. 20,000/- for Commercial big galleries	Rs. 5000/-	-do-
Rs. 3,000/- for individuals small gallery	Rs. 500/-	-do-
Rs. 15,000/- for Commercial small galleries	Rs. 3000/-	-do-

Service tax is extra as per applicable.

Correspondence address:-

Regional Secretary
Lalit Kala Akademi
Regional Centre
1-Ekta Vihar
Aliganj
Lucknow – 226024
Ph. 0522-2324067, 2329183

4. The refund of the deposit should be claimed by the applicant within a month of the completion of his exhibitions. Unclaimed deposits will lapse to the Akademi after a year and be treated as a donation.
5. The galleries should normally be booked on weekly basis i.e. either for a period of days or fourteen days generally from Monday to Sunday.
6. Requests for booking more than one gallery for the same period for larger exhibitions can be considered.

CONDITIONS FOR ALLOTMENT

7. No reservations will be made on verbal request. All requests for booking of galleries must be made on the prescribed application form given in the Annexure to these rules. The applications should be complete in all requests.
8. Generally no allotment will be made more than 6 months in advance e.g. Allotment for October will not be made before end of March. Secretary or Regional Secretary may give provisional commitment more than 6 months in advance when lead time for organizing a prestigious exhibition requires it.

9. Against applications for exhibitions which are due to be held within the coming six months allotments will normally be made monthly by the Secretary of Regional Secretary of the Akademi, as the case may be. Secretary or Regional Secretary may give priority to any application for valid reasons in the interest of promotion of art as per objectives of Akademi. Allotment letters will be issue based on such allotment.
10. At the discretion of the Secretary, lists of vacant slots may be put up on the Notice Board of Gallery from time to time for information of artists. Against vacant slots allotments will continue to be made every working day till all slots are filled up. Alternative dates may be offered by Akademi to those failing to get allotment for the period for which they sought allotment. Allotments may also be offered against cancellations. Secretary or Assistant Secretary or Asstt. Programme Officer (Galleries) may be approached by Artist with requests for allotment against vacant slots. They cannot claim allotment as matter of right.
11. In the interest of promotion of Art, Secretary may give preference to applicants who are distinguished. Recognized or Eligible artist in that order and among them to those who have not exhibited in the previous year or year. No artist or group of artists will be allowed allotment for a second time during a year.
12. On receipt of the letter of allotment amounts mentioned in the letter of allotment must be paid by the allotted immediately. In case payment is not received by the date specified in the letter of the allotment, the allotment made shall stand cancelled and no further correspondence on the issue shall be entertained by the Akademi. All amounts must be paid in cash or be remitted by Bank Draft only. The Bank Drafts should be drawn in the name of 'Secretary Lalit Kala Akademi' and payable on any bank at Delhi/New Delhi (Chennai/Bhubaneswar/Lucknow in case of galleries of Regional Centers).
13. Any request receive in writing for a change of date before allotment is made shall be deemed to be a fresh application received on the date of its receipt and cancellation of the earlier application.
14. In case of any cancellation by the artist six months or more before the due date of start of exhibition on the amount received, if any, shall be refunded to him. In case of any cancellation made at the instance of the artist one month or more before the start of exhibitions 50% of the amount received will be refunded. In case of any cancellation made by the artist less than one month before start of exhibition only security deposit will be refunded to the artist.

15. The Akademi reserves the right to cancel any allotment by giving one month's notice prior to the due date of start of exhibition. In such cases the entire amount deposited by the artist shall be refunded by the Akademi.

TIMINGS

16. The gallery timing shall normally be from 11 a.m. to 7 p.m. The gallery shall remain open all days except National & Special Government holidays. In case the gallery is closed on any day due to unforeseen circumstances beyond the control of the Akademi, no refund of licenses fee or any part of it will be made.

(Note: Secretary or Regional Secretary (with the approval of Secretary) may change timings & holidays to suit local conditions from time to time).

17. No artist shall be allowed to remain in the Gallery before or after the specified timings except with prior written permission from Secretary or Regional Secretary as the case may be.

General Conditions

18. The artist shall be allowed to take the possession of the Gallery during the night of the day preceding the date from which the allotment is made and shall handover the possession by morning of the day following the last date of allotment.
19. Though the Akademi will try to provide available partitions, hangers or pedestals if requested for by artist such use of Akademi's property (meant for use in its exhibitions) cannot be claimed as matter or right. Akademi may make them available for use at the discretion of the Secretary, free of charge or after taking any extra deposit against loss of hangers or damage to partitions and pedestals. Such materials if made available must to be returned in proper condition to the 'Assistant Programme Officer (Gallery) after the exhibition. Cost of damage or loss will be recovered from the Security Deposit of the exhibitor or demanded from him.
20. Only neatly designed posters shall be allowed for display boards outside the gallery. No banners of large size may be displayed without permission of Secretary of the Akademi.

21. The Akademi reserves the right to disallow any work or printed material etc. being displayed by the artist if Secretary or Regional Secretary considers it objectionable or against the interest of the Akademi.
22. Recorded voices and any sort of noise pollution which are likely to cause hindrance to viewers and public will not be allowed inside the galleries.
23. Ceremonial inauguration of the exhibition shall be done by lighting the oil lamp. No ostentatious ceremony will be allowed inside the gallery.
24. Smoking or consumption of liquor or drugs is strictly prohibited in the Gallery Complex.
25. Sticking of cello tape or gum tape or any other material on the walls or partitions or driving nails within them will not be allowed.
26. No artist shall be allowed to displace any furniture or equipment in the Galleries except with the consent of Secretary or Regional Secretary.
27. In case of any electricity failure, no outsider shall be permitted to interfere with the electrical installations. The Akademi's electrician on duty shall be called to restore electricity if the failure is due to any local defect. For failure of electric supply from the source of supply Akademi shall not entertain claim or any refund.
28. Only works of art allowed inside the gallery for display at risk and responsibility of artist. The Akademi cannot provide any storage space inside or outside the galleries. Packing material should be removed from the galleries before the exhibition is inaugurated.
29. No. artist shall be allowed to remove any article including their exhibits out of the galleries without producing gate pass issued by the Gallery in charge. The gate pass will be issued only after the artist has handed over the possession of the gallery and paid all dues.
30. Galleries shall not be used as storage space or as working studios or for accommodation of artist. They are to be used only for purpose of exhibiting art works. (The display of art works on walls or pedestals or on floor must be aesthetic and not be like goods meant for commercial sale).
31. The gallery rules are subject to revision by the Akademi.