



Ministry of Culture

Government of India

सत्यमेव जयते



ललित कला

LALIT KALA AKADEMI

(NATIONAL ACADEMY OF ART)

MINISTRY OF CULTURE, GOVT. OF INDIA

35, FERZESHAH ROAD, RABINDRA BHAWAN, NEW DELHI – 110001

TELEPHONE – 011-23009281, EMAIL: art.lalitkala@gmail.com

WEBSITE: www.lalitkala.gov.in

LKA/Quotation-Flex/Prog./2023-24

Date: 28/06/2023

QUOTATION DOCUMENT FOR PRINTING FLEX/BANNER/BACKDROP/STANDEE/CERTIFICATE FOR THE AKADEMI EVENTS.

The Lalit Kala Akademi is an autonomous organisation under Ministry of Culture; Govt. of India it is a premier institution to promote Visual Arts in India. The Akademi is inviting quotation for Printing Flex/Banner/Backdrop/Standee/Certificate for the Akademi events in Delhi and Outstation every year. Your service is required round the clock for the printing job.

The bid documents containing the specifications (**Annexure – I** General Terms and conditions), (**Annexure – II** Technical Bid), (**Annexure – III** Financial Bid).

The Quotation Document can be uploaded in Akademi Website "www.lalitkala.gov.in" as per schedule given below:

Quotation Uploading Date : 28/06/2023

Bid Submission of End Date : 06/07/2023 by 05.00 pm

The Quotation documents to be submitted on or before 06/07/2023 by 5:00 pm at Dispatch Section, i.e. room no. 201 (second floor) addressed to the Secretary I/c, Lalit Kala Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi – 110001 and bids will be opened as convenience date of the Akademi.

(Dr. Rahas Kumar Mohanty)
Deputy Secretary. (P & D)





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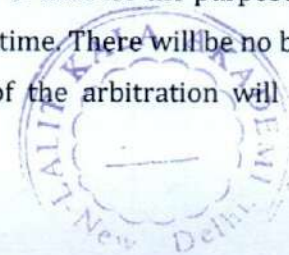
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(ANNEXURE – I)

GENERAL TERMS AND CONDITIONS OF THE PRINTING JOB CONTRACT:-

1. The responding bidders should have experience of at least three years in the field of Printing Flex/Banner/Backdrop/Standee/Certificate for the Akademi events
2. Successful bidder(s) should be capable of printing flex/banner/backdrop job at short notices also.
3. The Quotationer should have the required Registration No., PAN, GST and Service Tax registrations as required under relevant laws. A copy of each of the registrations shall be attached with the Technical Bid.
4. The Quotationer should not have been black listed by any Government Organisations in the past.
5. The flex/ banner/printing job should be of high quality would be acceptable.
6. Quotation/quotation received after due date will not be entertained.
7. The agency/vendor should be ready to provide services 24x7 hours.
8. The Quotation job for the 1 year.
9. The Quotationer/bidder shall certify and sign on each and every page of Quotation document at the bottom corner and also will sign wherever required in the Quotation documents with seal of the firm/agency.
10. **Termination clause:** The LKA reserve the right to partly accept any Quotation or amend or withdraw any of the terms and conditions in the Quotation document or to reject any all Quotations without giving any notice or assigning any reason. Even the lowest Quotation does not necessarily qualify for the work order. The decision of LKA in this regard shall be final and binding on all.
11. No advance payment(s) will be made.
12. **Breach of Terms and Conditions:** In case of breach of any of terms and conditions mentioned above, the Competent Authority of Lalit Kala Akademi will have the right to cancel the work order without assigning any reason therefore and nothing will be payable by the Lalit Kala Akademi.
13. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party. Lorry/Challan/POD should be Owens of the qualified party.
14. In case of any dispute arising between Lalit Kala Akademi and the Quotationer, in respect of the interpretation, conduct or performance of any terms and conditions, the same shall be referred to the sole arbitration of a person who may be appointed by the Chairman/ Secretary of LKA for the purpose under provisions of Arbitration & conciliation Act 1996 as amended from time to time. There will be no bar that Arbitrator appointed is or has been an employee of LKA and award of the arbitration will not be challenged or be questioned.





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(ANNEXURE – II)

(TECHNICAL BID)

TECHNICAL BID FOR PRINTING FLEX/BANNER/BACKDROP/STANDEE/CERTIFICATE FOR THE AKADEMI EVENTS.

	Particulars	Remarks
1)	Name of the Bidder	
2)	Type of firm: Proprietary/ Partnership/ Pvt Ltd, Public Partnership deed/ Ltd Company/ Society/NGO	
3)	Year of Incorporation/Registration number	
4)	Communication Detail	
5)	Head Office Address /Local Office address (if any)	
6)	Contact Person detail	
7)	Mobile Number	
8)	Email Detail	
9)	Staff Strength And Capabilities	
10)	Turnover For The Last 3 Years (Attached Certified Copies)	
11)	Experience/Domain Experience	
12)	PAN Number	
13)	GST Number	
14)	Bank Details (Cancelled Cheque)	
15)	Name Of The Company/Firm/Art /Gallery /Museum Organisations (Project/Exhibition)	

No disclosure or wrong information /non-acceptance any shall result the disqualification of the firm. Change of the name of company or firm shall be supported by legal resolution as per applicable norms.

(Signature of the bidder with seal)



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(ANNEXURE – III)

(FINANCIAL BID)

FINANCIAL BID FOR PRINTING FLEX/BANNER/BACKDROP/STANDEE/CERTIFICATE FOR THE AKADEMI EVENTS.

SR. NO.	PARTICULARS	SIZE/SQ.FT.	RATE
1)	FLEX PRINTING BLACKOUT		
2)	FLEX PRINTING WITH IRON FRAME PASTING BLACKOUT		
3)	GATE BACKDROP SOLVENT PRINTING ON FABRIC MOUNTING ON IRON FRAME SIZE		
4)	BACKDROP ON JOOT WITH THERMOCOL LETTERS DESIGN WITH PASTING		
5)	ECO SOLVENT PRINTING WITH 3MM SUN BOARD		
6)	ECO SOLVENT PRINTING WITH 3MM SUN BOARD FOR CAPTIONS		
7)	VINYL STICKERS/FONT CUTTING & PASTING JOB		
8)	FOLDABLE STANDEE PRINTING WITH FRAME 4' X 6'		
9)	FOLDABLE STANDEE PRINTING WITH FRAME 3' X 6'		
10)	STANDEE WITH (BLACKOUT WITH IRON FRAME) 4' X 6'		
11)	STANDEE WITH (BLACKOUT WITH IRON FRAME) 3' X 6'		
12)	VINAYL PRINTING AND PASTE ON SUNBOARD		
13)	TRANSPARENT VINYL WITH ONE LETTER COLOUR PRINTING		
14)	CREATIVE/DESIGNING GATES WITH PRINTING		
15)	AWARDEES BOX PANEL WITH PRINTING (FOUR SIDED)		

- GST CHARGES -
- TRANSPORTATION CHARGES –

(Signature of the bidder with seal)