



Ministry of Culture

Government of India

सत्यमेव जयते



LALIT KALA AKADEMI

(NATIONAL ACADEMY OF ART)

MINISTRY OF CULTURE, GOVT. OF INDIA

35, FERROZESHAH ROAD, RABINDRA BHAWAN, NEW DELHI – 110001

TELEPHONE – 011-23009281, EMAIL: [art.lalitkala@gmail.com](mailto:art.lalitkala@gmail.com)

WEBSITE: [www.lalitkala.gov.in](http://www.lalitkala.gov.in)

LKA/Tender-Art Material/Prog./2022-23

Date: 15/02/2023

**TENDER DOCUMENT FOR SUPPLY OF ART MATERIALS FOR PAINTING CAMPS/WORKSHOP IN DELHI/OUTSTATIONS.**

The Lalit Kala Akademi is an autonomous organisation under Ministry of Culture; Govt. of India it is a premier institution to promote Visual Arts in India. The Akademi is inviting for Supply of Art Materials organising of Painting camps/workshop in Delhi and Outstation every year. Your service is required round the clock for the supply of art materials.


The bid documents containing the specifications, **(Annexure – I General Terms and conditions)**, **(Annexure – II Technical Bid)**, **(Annexure – III Financial Bid)**.


Bids are invited for tendering process and the Tender Document can be downloaded from Lalit Kala Akademi, New Delhi, Website, <https://www.lalitkala.gov.in> . as per schedule given below:

Tender Publishing Date : 16/02/2023

Bid Submission of End Date : 06/03/2023 by 02.00 pm

The last date of submission of the tender on 6<sup>th</sup> March, 2023 by 2:00 pm at Dispatch Section, i.e. room no. 201 (second floor) addressed to the Secretary I/c, Lalit Kala Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi – 110001 and bids will be opened as convenience date of the Akademi.

  
(Ramakrishna Vedala)  
Secretary I/c

  
16.2.23



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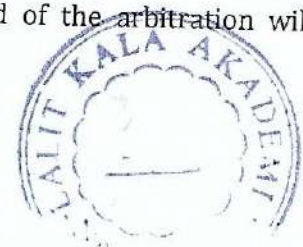
WEBSITE: [www.lalitkala.gov.in](http://www.lalitkala.gov.in)

(ANNEXURE – I)

**GENERAL TERMS AND CONDITIONS OF THE SUPPLY/HIRING CONTRACT:-**

1. The responding bidders should have experience of at least three years in the field supply of art materials.
2. Successful bidder(s) should be capable of supplying of art materials at short notices also.
3. The Tenderer should have the required Registration No., PAN, GST and Service Tax registrations as required under relevant laws. A copy of each of the registrations shall be attached with the Technical Bid.
4. The Tenderer should not have been black listed by any Government Organisations in the past.
5. The art material should be of high quality would be acceptable.
6. Tender/quotation received after due date will not be entertained.
7. The agency/vendor should be ready to provide services 24x7 hours.
8. The tender job for the 1 year.
9. The Tenderer/bidder shall certify and sign on each and every page of Tender document at the bottom corner and also will sign wherever required in the tender documents with seal of the firm/agency.
10. **Termination clause:** The LKA reserve the right to partly accept any tender or amend or withdraw any of the terms and conditions in the Tender document or to reject any all tenders without giving any notice or assigning any reason. Even the lowest tender does not necessarily qualify for the work order. The decision of LKA in this regard shall be final and binding on all.
11. No advance payment(s) will be made.
12. **Breach of Terms and Conditions:** In case of breach of any of terms and conditions mentioned above, the Competent Authority of Lalit Kala Akademi will have the right to cancel the work order without assigning any reason therefore and nothing will be payable by the Lalit Kala Akademi.
13. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party. Lory/Challan/POD should be owens of the qualified party.
14. In case of any dispute arising between Lalit Kala Akademi and the tenderer, in respect of the interpretation, conduct or performance of any terms and conditions, the same shall be referred to the sole arbitration of a person who may be appointed by the Chairman/ Secretary of LKA for the purpose under provisions of Arbitration & conciliation Act 1996 as amended from time to time. There will be no bar that Arbitrator appointed is or has been an employee of LKA and award of the arbitration will not be challenged or be questioned.

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(ANNEXURE – II)

(TECHNICAL BID)

TECHNICAL BID FOR SUPPLY OF ART MATERIALS FOR PAINTING CAMPS/WORKSHOPS IN NEW DELHI/  
OUT STATIONS:

	Particulars	Remarks
1)	Name of the Bidder	
2)	Type of firm: Proprietary/ Partnership/ Pvt Ltd, Public Partnership deed/ Ltd Company/ Society/NGO	
3)	Year of Incorporation/Registration number	
4)	Communication Detail	
5)	Head Office Address /Local Office address (if any)	
6)	Head Office address	
7)	Contact Person detail	
8)	Mobile Number	
9)	Landline Number	
10)	Email Detail	
11)	Staff Strength And Capabilities	
12)	Turnover For The Last 3 Years (Attached Certified Copies)	
13)	Experience/Domain Experience	
14)	PAN Number	
15)	GST Number	
16)	Bank Details (Cancelled Cheque)	
17)	Name Of The Company/Firm/Art /Gallery /Museum Organisations (Project/Exhibition)	

No disclosure or wrong information /non-acceptance any shall result the disqualification of the firm. Change of the name of company or firm shall be supported by legal resolution as per applicable norms.



(Signature of the bidder with seal)



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(ANNEXURE – III)

(FINANCIAL BID)

TENDER FOR SUPPLY OF ART MATERIALS FOR PAINTING CAMPS/WORKSHOP ETC.

SR. NO.	PRODUCT/BRAND/SPECIFICATION	CAMLIN COST	ARTIST QUALITY COST
1	<b>STRETCHED BLANK CANVASES</b>		
	1 X 1 FEET		
	1.5 X 2 FEET		
	2 X 2 FEET		
	2 X 3 FEET		
	3 X 3 FEET		
	3 X 4 FEET		
	4 X 4 FEET WITH CAMLIN CLOTH		
	4 X 5 FEET WITH CAMLIN CLOTH		
	5 X 5 FEET WITH CAMLIN CLOTH		
	5 X 6 FEET WITH CAMLIN CLOTH		
	4 X 6 FEET WITH CAMLIN CLOTH		
2	<b>BLANK CANVASES ROLL (Approx. height ) In 5 mtr. Length</b>		
	CANVAS ROLL MG – 121 CM (4 FEET)		
	CANVAS ROLL MG – 152 CM ( 5 FEET)		
	CANVAS ROLL MG – 182CM (6 FEET)		
3	<b>ACRYLIC COLOUR SET (12 TUBES/ SHADES) – 20 ML/40ML</b>		
	ARTIST ACRYLIC COLOUR SET 9ML x 12 COLOUR	CAMLIN COST	
4	<b>ACRYLIC COLOUR JAR 500 ML</b>		
	ACRYLIC COLOUR SR. 01 500ML		
	ACRYLIC COLOUR SR. 02 500ML		
	ACRYLIC COLOUR SR. 03 500ML		
5	<b>BRUSHES DIFFERENT SIZES</b>		
	SERIES – 64 SET OF 4 ROUND		
	SERIES – 64 SET OF 7 ROUND		
	SERIES – 65 SET OF 4 FLAT		
	SERIES – 65 SET OF 7 FLAT		
	SERIES - 66 SET OF 7 BRUSHES ROUND (SYNTHETIC)		
	SERIES - 66 – SET OF 4 BRUSHES ROUND (SYNTHETIC)		
	SERIES - 67 – SET OF 7 BRUSHES FLAT (SYNTHETIC)		
	SERIES - 67 – SET OF 4 BRUSHES FLAT (SYNTHETIC)		
6	APRON WITH LKA LOGO PRINT (PER PCS.) COTTON CANVAS		
7	DRAWING PENCILS ( PER SET) –CAMLIN/ART LINE		
8	ERASER (PER SET/PCS) (APSARA/DOMS/CAMLIN)		





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9	SHARPNER (PER SET) (APSARA/DOMS/CAMLIN)	
10	CRYONS COLOR (PER SET OF 12 SMALL SIZE) (APSARA/DOMS/CAMLIN)	
11	PENCIL COLOR (PER SET OF 12 FULL SIZE) (APSARA/DOMS/CAMLIN)	
12	COLOUR PALLETE (SMALL SIZE) (PER PCS.) (KEBICA)	
13	COLOUR PALLETE (BIG SIZE) (PER PCS.) (KEBICA)	
14	SKETCH BOOK (SMALL SIZE A4) (PER PCS.) (RITIKA) 25 SHEETS	
15	SKETCH BOOK (BIG SIZE A3) (PER PCS.) (RITIKA) 25 SHEETS	
16	WOODEN EASEL (PURCHASAE/ ON RENT BASIS) TRADI EASELS-3/STUDIO EASEL 4 LEGS WITH CHOWKY	
17	BUTTER PAPER SETS	
18	TAPE ( ALL TYPES) 1 INCH ( NEELGAGAN) CELLO/MASKING/DOUBLE SIDE	
19	AIR BUBBLE ROLL (PER 100 METER) WIDTH 40 INCH	
20	CORROGATED ROLL (PER ROLL/KG) WIDTH 36 INCH	
21	THARMACOAL SEET (PER PCS.) 10 DENSITY 19 X 39 INCH (1, 2 INCH THICK)	
22	SMALL WATER BUCKET (PER PCS.) – 2 LTR.	
23	SMALL WATR MUG (PER PCS.)	
24	WHITE CLOTH (FOR CLEANING BRUSHES)	
25	PLASTIC BUTTON FOLDER (A4) (PER PCS.)	
26	PLASTIC BUTTON FOLDER (A3) (PER PCS.)	
27	CANSON/FABRIANO WATER COL SHEETS (300 GM) FULL SIZE	
28	FIXATIVE SPRAY – 400ML (DELER ROWNY/WINSOR- NEWTON/BRUSTO)	
29	CARTRIDGE PAPER SUPER WHITE/OFF WHITE (145 GSM FULL SIZE)	
30	SPONZE (2 INCH THICK ) 6*6 INCHES	

- TRANSPORTATION CHARGES (DELHI NCR/OUTSTATION)
- GST %



(Signature of the bidder with seal)