

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2014-15

Memorandum of Understanding between Ministry of Culture, Shastri Bhawan, New Delhi & the Lalit Kala Akademi for the year 2014-15.

1. The agreement made this 20 day of May month 2014 between the MoC, as the first party and Lalit Kala Akademi, New Delhi an organization under the Ministry of Culture, hereinafter called the second party.
2. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture. It is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Lalit Kala Akademi has the mandate/objectives as prescribed under Clause 3 of its Memorandum of Association

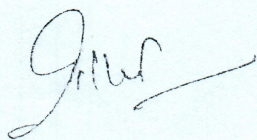
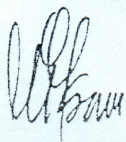
Purpose of the MOU

To achieve the organization goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following deliverables are required:

1. Budget/ Accounts

- (i) Budgetary outlay for the year 2014-15 amounting to Rs 2130 lakhs (Plan- Rs 1075 lakhs and Non Plan- Rs 1055 lakhs) is being allotted to Lalit Kala Akademi for carrying out organizational work.
- (ii) The Annual Report and Audited Account for the year 2013-14 shall be submitted to the Ministry before the end of November, 2014.
- (iii) The CAG audit, to be done for the year 2013-14, is likely to be completed by September, 2014.
- (iv) Provisional utilization Certificate to be submitted to the Ministry by May, 2014 and final utilization Certificate by November, 2014, after receipt of the separate Audit Report.
- (v) Pending CAG audit paras and internal audit paras shall be disposed off by December 2014.



- (vi) Inputs for preparations of EFC/SFC shall be submitted as per directives of MoC.
- (vii) Monthly/ Periodical report shall be submitted to Ministry of Culture by 1st week of the month in which it becomes due.

2. Human Resource

- i. Human Resource Policy for the Organization to be framed/ reviewed.

In the context of LKA the HR Policy is to evolve for scholars, researchers, experts, to implement the plan schemes.

- ii. The Recruitment Rules for all the Cadres to be framed/ reviewed with the approval of the Competent Authority.

The review is in process and will be completed by November 2014.

- iii. The Process for filling up vacancy of HOD to be initiated on time.

The process will be completed by July 2014.

- iv. Vacancies in other ranks in the Organization to be filled up on time, after taking stock of the vacancies for the entire year.

The process to fill up vacant position will be completed phase wise within 4 months of the vacancy.

- v. All DPC's for the year and any pending DPC's to be conducted on time.

All DPCs will be conducted as per rules within the stipulated time frame.

- vi. All pending vigilance cases to be disposed off on time and as per rules

All vigilance cases will be disposed of on time and as per rules.

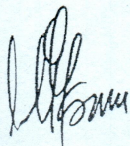
- vii. Training of the staff of the organization to be ensured as per the Staff Training Policy. A training calendar to be designed in the beginning of the year.

Training for the staff will be ensured as per calendar with due approval.

3. Legal Matters

- i. Amendments to the MoA to be carried out, if necessary with approval of Competent Authority.

Shall be done with due approval



- ii. The bye- laws of the organization to be framed/ reviewed

The MoA is in the process of amendment after which the bye-laws will be reviewed

- iii. Monitoring of the court cases to be ensured.

Being monitored

4. **Parliament Matters**

- i. The Audited Accounts and Annual Report for the year 2013-14 to be placed before the Parliament.

Audited Accounts and Annual Report will be placed before the Parliament in time. The report shall be sent to the MoC before the end of November, 2014.

- ii. Fulfilment of all pending Parliamentary Assurances to be ensured.

Shall be ensured within the stipulated time frame.

- iii. Legislative matters, in any, to be taken up for approval of Parliament

Shall be done if required

- iv. Ensuing implementation of recommendations/suggestions of the Parliamentary Standing Committee.

Follow up action on the PSC's 201st report shall be submitted by August, 2014 to MoC.

5. **General**

- i. Mandatory meetings of all the Committees/ Sub- Committees to be convened and conducted on time.

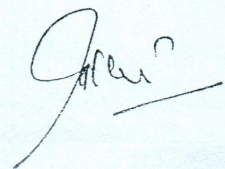
The meetings will be convened and conducted as per rules

- ii. The performance audit of the Organization to be got done by an external evaluator.

Performance Audit shall be completed by December, 2014.

- iii. Mandatory Returns and Reports for the year to be filled on time.

Shall be filled



- iv. Disposal of all the applications and appeals under RTI Act. 2005 to be ensured.

Shall be ensured

- v. Disposal of public grievances to be ensured. Effective grievance Redressal Mechanism to be set up if it does not exist. Existing policy to be reviewed.

Grievance redressal mechanism has been set up

- vi. Website to be reviewed and revamped if necessary

Will be ensured by September 2014

- vii. Meeting the deadline for submission of RFD by the organizations and ensuring implementation.

Shall be ensured by 15th May 2014.

- viii. Ensuring that inputs for Cabinet Memos are submitted on time.

Shall be ensured within the time frame indicated by MoC.

- ix. Ensuring compliance of the Rajbhasha Policy.

Rajbhasha Policy is being implemented as per directives received from MHA.

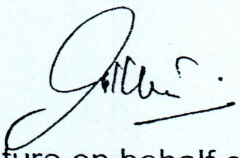
- x. Vision Document.

The vision document of Lalit Kala Akademi is enclosed.

6. Specific Issues related to Lalit Kala Akademi (details are as per Annexure):

- i. Celebration of 60 years of Lalit Kala Akademi.
- ii. Amendment of the Constitution to be carried out and reported to High Court as per Court, Govt and Parliamentary Standing Committee direction and High Powered Committee recommendations by July 2014.
- iii. Agreement with the ASI for Museum of Relations at Colonial Barracks, Red Fort to be executed with requisite Govt. approval by June 2014.

- iv. Urgent release and use of funds to be ensured for upgrading Garhi and other studios and infrastructure in Regional Centres and Sub Centres and early & timely action on Govt. Approval for funds for Venice Biennale and Triennale India preparation.
- v. Lalit Kala Akademi to be made more inclusive of art communities in the urban and rural hinterland, to promote the Cultural unity of the country expansion.
- vi. Art Education throughout the year through inter institutional networking and inter-disciplinary synergy.
- vii. Triennale and Museum of Relations.
- viii. Interface of Contemporary, folk, tribal and traditional arts will be undertaken.



Signature on behalf of
Ministry of Culture, Govt. of India
Director, MoC

Director

Date:
Place:

Signature, on behalf of
Lalit Kala Akademi



Secretary I/c
सचिव / Secretary
ललित कला अकादमी
LALIT KALA AKADEMI