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**Lalit Kala Akademi, New Delhi**

**Memorandum of understanding for the financial year 2015-16**

Memorandum of understanding between Ministry of Culture, Shastri Bhavan, New Delhi & the Lalit Kala Akademi, for the 2015-16.

1. This agreement made this 2nd day of March 2015 between the MoC, as the first party and Lalit Kala Akademi, New Delhi an organisation under the Ministry of Culture, herein called the second party.
2. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture. It is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Lalit Kala Akademi has the mandate/objectives as prescribed under Clause 3 of its Memorandum of Association.

**Purpose of the MOU**

To achieve the organization goals by optimum use of the funds available and proper functioning of the organisation.

To achieve this, the following deliverables are required:

**1. Budget/Accounts**

- (i) Budgetary outlay for the year 2015-16 amounting to Rs. 5664.00 Lakhs (Plan Rs. 4224.00 Lakhs and Non Plan Rs. 1440.00 Lakhs) is proposed by Lalit Kala Akademi for carrying out organisational work. Subject to the final allocation by the Ministry.
- (ii) The Annual Report and Audited Account for the year 2014-15 shall be submitted to the Ministry before the end of November, 2015.
- (iii) The CAG audit, to be done for the year 2014-15, is likely to be completed by September, 2015.
- (iv) Provisional utilization Certificate to be submitted to the Ministry by May, 2015 and final utilization Certificate by November, 2015 after receipt of the separate Audit Report.

(v) All pending CAG audit paras and internal audit paras shall be disposed off by December 2015.

(vi) Inputs for preparations of EFC/SFC shall be submitted as per directives of MOC.

(vii) Monthly/ Periodical report shall be submitted to MOC for the previous month by 1<sup>st</sup> week of the next month in which it becomes due.

(viii) Implementation of National Pension System (NPS) for the employees of Lalit Kala Akademi recruited on or after 1.1.2014.

## **2. Human Resource**

(i) Human Resource Policy for the Organization to be framed/ reviewed.

**In the context of LKA the HR Policy is to evolve for scholars, researchers, experts, to implement the plan schemes.**

(ii) The Process for filling up vacancy of CEO to be initiated on time.

**The Process will be completed by November, 2015.**

(iii) Vacancies in other ranks in the Organization to be filled up on time, after taking stock of the vacancies for the entire year.

**The process to fill up vacant position will be completed phase wise within 4 months of the vacancy.**

(iv) All DPC's for the year and any pending DPC's to be conducted on time.

**All DPCs will be conducted as per rules within the stipulated time frame.**

(v) All Pending vigilance cases to be disposed off on time and as per rules.

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**All vigilance cases will be disposed of on time and as per rules.**

- (vi) Training of the staff of the organization to be ensured as per the staff Training Policy. A training calendar to be designed in the beginning of the year.

**Training for the staff will be ensured as per calendar with due approval.**

**3. Legal Matters**

- (i) Amendment to the MoA to be carried out, if necessary with approval of Competent Authority.

**Shall be done with due approval.**

- (ii) The bye-laws of the organisation to be framed/ reviewed.

**The MOA is in the process of amendment after which the bye-laws will be reviewed.**

- (iii) Monitoring of the court cases to be ensured.

**Being monitored.**

#### **4. Parliament Matters**

- (i) Audited Accounts and Annual Report for the year 2014-15 to be placed before the parliament.

**Audited Accounts and Annual Report will be placed before the Parliament in time. The report shall be sent to MOC before end of November, 2015.**

- (ii) Fulfilment of all pending Parliament Assurances to be ensured.

**Shall be ensured within the stipulated time frame.**

- (iii) Legislative matters, in any, to be taken up for approval of Parliament.

**Shall be done if required.**

- (iv) Ensuring implementation of recommendations/suggestions of the Parliamentary Standing Committee.

**Follow up action on the PSC 201<sup>st</sup> report shall be submitted August 2015 to MoC.**

#### **5. General**

- (i) Mandatory meetings of all the Committees/ Sub-Committees to be convened and conducted on time.

**The meetings will be convened and conducted as per rules.**

- (ii) The Performance audit of the Organization to be got done by an external evaluator.

**Performance Audit shall be completed by December, 2015.**

(iii) Mandatory Returns and Reports for the year to be filed on time.

**Shall be filled.**

(iv) Disposal of all applications and appeals under the RTI Act. 2005 to be ensured.

**Shall be ensured**

(v) Disposal of public grievances to be ensured. Effective grievance Redressal Mechanism to be set up if it does not exist. Existing policy to be reviewed.

**Grievance redressal mechanism has been set up**

(vi) Website to be reviewed and revamped if necessary.

**Will be ensured by September, 2015.**

(vii) Meeting the deadline for submission of RFD by the organisations and ensuring implementation.

**Shall be ensured by 15<sup>th</sup> May, 2015.**

(viii) Ensuring that inputs for Cabinet Memos are submitted on time.

**Shall be ensured within the time frame indicated by MOC.**

(ix) Ensuring compliance of the Rajbhasha Policy.

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Rajbhasha Policy is being implemented as per directives received from MHA.

**6. Specific Issues related to Lalit Kala Akademi.**

- (i) Celebration of 60 Years of Lalit Kala Akademi.
- (ii) Amendment of the Constitution to be carried out and reported to High Court as per Court, Govt and Parliamentary Standing Committee direction and High Powered Committee recommendations July, 2014.
- (iii) Agreement with the ASI for Museum of Relations at Colonial Barracks, Red Fort to be executed with requisite Govt. Approval by July, 2015.
- (iv) Urgent release and use of funds to be ensured for upgrading Garhi and other studios and infrastructure in Regional Centres and Sub Centres and early and timely action on Govt. Approval for funds for Venice Biennale and Triennale India preparation.
- (v) Lalit Kala Akademi to be made more inclusive of art communities in the urban and rural hinterlands, to promote the Cultural unity of the country expansion.
- (vi) Art Education throughout the year through inter institutional networking and inter-disciplinary synergy.
- (vii) Triennale and Museum of Relations.
- (viii) Interface of Contemporary, folk, tribal and traditional arts will be undertaken.
- (ix) The akademi will undertake the creation of a virtual museum of its collections.
- (x) The Organisation will be active on the MyGov Platform for inviting suggestions, ideas regarding its activities during the year.
- (xi) The organisation will utilise the online court case monitoring software developed by NIC for regularly monitoring its ongoing court cases, during the year.

## 7. Special Schemes of Ministry of Culture

i) Implementation of Heritage Development and Augmentation Yojna (HRIDAY) and Pilgrimage Rejuvenation and Spiritual Augmentation Drive (PRASAD) according to the mandate of Lalit Kala Akademi.

a) The Akademi has adopted one senior secondary school in Varanasi to display and propagate the art of veteran artist Ramkumar whose painting series on Banaras Ghats depicts the spiritual inclinations.

b) The Akademi will be organising an exhibition on Tantric concepts in art at Varanasi in collaboration with Banaras Hindu University.

ii) Implementation of the following new initiatives

a) Swachh Bharat campaign.

The Akademi is determine to keep neat and clean the entire Complex as well as its Regional Centres and nearby ambiance including work station as a part of the "Swachh Bharat Abhiyan" (Campaign).

b) Assess needs for skill development and create tailored training modules.

The Akademi will explore possibilities for skill development for its employees and artists by introducing training sessions by experts in art management/ appreciation to enhance their creative skills.

c) Do an inventory of cultural spaces under the charge of the organisation.

The Akademi will make an inventory of spaces under its control during the year and propose for enhancement of infrastructure wherever required. It intends to create a museum for its permanent collection for the benefit of the society

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- k) Provide promotional films to DD Bharati and also make an inventory of films.

The Akademi will to provide the Art films etc. to DD Bharati.

- l) Consideration of the High Powered Committee's recommendations.

The Akademi will be implementing the High Powered Committee's recommendations on staff restructuring in the Akademi. A proposal in this regard will be placed before the MOC for approval during the year.

- m) Emphasis on Culture research and educational activities.

Though the Akademi is not an educational institution but it will definitely give emphasis on cultural research and art education activities in association with NCERT and other organisations.

- n) To prepare a strategy for playing an increasing role in promoting the traditional arts of the country.

The Akademi will conduct workshops and Seminars as well as publish books/portfolios etc. to promote traditional art and artists.

*Samir Lather*

Signature on behalf of  
Ministry of Culture, Government of India  
संस्कृति मंत्रालय, भारत सरकार  
भारत सरकार - Govt. of India  
नई दिल्ली/New Delhi  
Director

Signature, on behalf of  
Lalit Kala Akademi

*[Signature]*  
Secretary I/c 2/3/2015

Date: 2.3.2015

Place: New Delhi