

MEMORANDUM OF UNDERSTANDING
LALIT KALA AKADEMI AND THE MINISTRY OF
CULTURE

2025-26

1. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture and is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Lalit Kala Akademi has the mandate/objects as indicated under Clause-3 of its Memorandum of Association.

2. The agreement, made this 18th day of September month 2025 between the Ministry of Culture, as the first party and Lalit Kala Akademi (LKA), New Delhi an organization under the Ministry of Culture, hereinafter called the second party.

1 Purpose of the MoU

To achieve the organisational goals by optimum use of the funds available and proper functioning of the organization so as to complete the output targets, the following deliverables are required:

2 Budget Accounts

(i) Budgetary allocation for carrying out organizational work for the year 2025-26 as detailed below

(Amount in Lakh)

GIA-General	1500.00
GIA - Salary	1200.00
SAP	5.00
CCA	150.00
Total	2855.00

While incurring the expenditure, requisite approval of concerned FC/GC/EB/FC or the Ministry, as the case may be,

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shall be obtained before executing the work.

(ii) The CAG Certification Audit, if required to be done, for the year 2024-25 shall be completed by LKA by October 2025. All pending CAG audit paras and internal audit paras shall be disposed off in a time bound manner.

(iii) Final Utilization Certificate shall be submitted by LKA for the year 2024-25 by November 2025. Provisional Utilization Certificate for the year 2025-26 shall be submitted at the beginning of the Financial Year.

(iv) Inputs for preparation of EFC/SFC in accordance with the extant guidelines/instructions of the Ministry of Finance shall be submitted as per directives of Ministry.

(v) The Governing Body of LKA shall review user charges/source of internal revenue generation at least once in a year; and this exercise should preferably be completed by the month of September every year. LKA shall also provide the status to the Ministry.

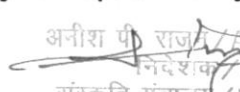
(vi) LKA shall maintain data-base relating to grants, income, expenditure, investment, assets and employee strength etc. in the format prescribed by the Government.

(vii) The output targets, given in measurable units of performance should form the basis of budgetary support extended to the LKA.

(viii) LKA shall account for revenue and capital expenditure separately. LKA shall maintain and present their annual accounts/ final accounts in the standard prescribed format by the Ministry. LKA shall adhere to the time schedule prescribed under Rule 237 of GFR 2017 for submission of annual accounts and annual report.

(ix) While seeking grants from the Ministry of Culture, LKA shall provide the information in the prescribed format by the IFD and the Administrative Division shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. The concurred amount shall be released on a monthly or quarterly basis.


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(x) All interests or other earnings released to LKA against the GIA or advances shall be mandatory to be intimated to the Ministry of Culture immediately after finalization of the account. Such advances shall not be allowed to be adjusted against future release.

(xi) LKA should take advantage of the pension or gratuity schemes or group insurance schemes or house building loan schemes or vehicle loan schemes etc. available in the market for employees instead of undertaking liability on their own or Govt. account.

(xii) LKA shall adhere to the time schedule prescribed under Rule 237 of GFR 2017 for submission of annual accounts and annual reports.

(xiii) LKA shall maximize internal resource generation with the aim of meeting at least 30% of its establishment cost. .

(xiv) The actual expenditure by LKA on the activities shall be subject to the availability of funds. While incurring the expenditure, LKA shall adhere to the GFR provisions besides other instructions of the Ministry of Culture issued from time to time.

(xv) LKA shall submit UC in the prescribed format along with the reports regarding performance/targets achieved, outcome, etc., in accordance with the new UC format (GFR 12-A). The UC shall separately disclose the annual expenditure incurred and the funds given to suppliers of stores and assets, to construction agencies, to staff for (HBA and purchase of conveyance) which do not constitute expenditure at that stage but have been met out of Grants and are pending adjustments. These shall be treated as unutilized grants allowed to be carried forward.

(xvi) The Administrative Division in the Ministry may put in place a system of external or internal peer review of the LKA every three years or five years as per GFR 229 (ix) and further release of grant to LKA shall depend on the outcome of such review.

(xvii) Monthly reports in respect of financial and physical

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achievement in prescribed format as Annexure - IV and V shall be submitted to the Ministry of Culture by the 1st week of the month in which it becomes due. Any other periodic report asked by the Ministry shall also be submitted within the stipulated time.

(xviii) The Akademi may earmark a portion of funds to support programmes and activities proposed by the Ministry.

(xviii) The organization shall designate an officer of appropriate level to render financial advice whose concurrence should be obtained for sanction and incurring of expenditure. The Financial limits up to which such concurrence is mandatory may be drawn up by the organization. Secretary, LKA will be responsible for overall financial management of the organization.

(xix) In terms of Ministry of Finance office Memorandum no. 26(120)/EMC Cell/2016 dated 28th March, 2017, the administrative division shall ensure through MOU that LKA sets up necessary internal audit mechanisms to carry out regular internal audit as an additional reporting mechanism and the audit reports are placed before GB/EB/FC for discussion.

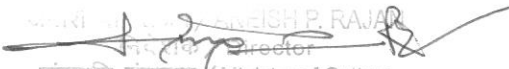
(xx) The Akademi may earmark a portion of funds to support programmes and activities proposed by the Ministry.

(xxi) The overall establishment expenditure of the organization shall be limited to a maximum of 40% of its total budget.

3 Human Resource

(i) LKA shall review/frame its Human Resource Policy and modify the same, if required, with the approval of Competent Authority by October, 2025.

(ii) LKA will initiate necessary time bound action well in advance to fill up the vacant posts following the prescribed rules.


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(iii) All DPC's will be conducted by the LKA within the stipulated time frame following the prescribed rules.

(iv) All pending vigilance cases shall be disposed off within the stipulated time following the prescribed rules by LKA.

(v) Training policy for the staff, ensured as per the staff Training Policy, shall be worked out and submitted to the Ministry. A training calendar shall be designed at the beginning of the year. LKA shall send the status of Skill Development Module quarterly to the Ministry.

(vi) Verification of appointments made during the last 5-10 years shall be carried out by LKA. This process shall be completed by LKA, by the end of October, 2025.

4 Legal Matters

(i) Memorandum of Association and Service Bye-Laws of LKA shall be framed/reviewed and amended, as and when required with the approval of Ministry.

(ii) Recruitment Rules in respect of all the posts will be framed/reviewed as per the laid down guidelines and prescribed procedures. LKA will complete this process in a time bound manner.

(iii) LKA shall ensure timely monitoring of the court cases . All the court cases with their status shall be uploaded/ updated on the website of Legal Information Management & Briefing System (LIMBS). The information shall be kept up to date.

(iv) The organization shall utilize the online court cases monitoring software developed by NIC for regularly monitoring its ongoing Court cases during the year.

5 Parliament Matters

(i) The organization shall submit the Annual Report and Audited Account along with Review Statement and Delay Statement, if required, for the year 2024-25 to the Ministry of Culture by November 2025.

(ii) Fulfilment of all pending Parliamentary Assurances will

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be ensured within the stipulated time frame.

(iii) Legislative matters, if any, will be taken up for approval of Parliament within the stipulated time frame.

(iv) Recommendations/ suggestions of the Parliamentary Standing Committee (PSC) and such other Parliamentary Committees, if any, will be implemented from time to time with the approval of the Ministry.

6 (a) General Issues

(i) Mandatory meetings of all the Committees/Sub-Committees shall be convened and conducted on time.

ii) Every two years a Performance Audit shall be done by reputed institutions of the activities of the organization. For maintaining quality in its working, an appropriate peer review system may be put in place. LKA will need to display its capacity for self-introspection, if it is to remain truly independent.

(iii) The organization shall furnish/file mandatory returns/report on time, and shall also provide the report/returns as and when sought by the Ministry.

(iv) LKA shall ensure timely disposal of RTI application and appeal. Akademi shall also furnish/upload certificate/report on RTI portal as per the extant guidelines. LKA shall also send the status of RTI application/appeal quarterly to the Ministry.

(v) For disposal of Public Grievances/complaints, LKA shall ensure that an effective grievance redressal mechanism is in place to ensure timely disposal of public grievances/complaints received through PG Portal or any other sources. LKA should also send status of public grievances quarterly to this Ministry.

(vi) LKA's website shall be updated, reviewed and revamped from time to time as per the Government guidelines. MoA, Rules and Regulations, Service bye-laws, Recruitment Rules and amendments thereof and of the Organization shall also be uploaded on the website. LKA

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shall also send the status of updating by laws and RR on the website of the Ministry.

(vii) LKA shall ensure the inputs for Cabinet Memos within the prescribed time frame.

(viii) LKA shall ensure compliance with the Rajbhasha Policy as per directives received from the Ministry of Home Affairs.

(ix) LKA shall implement New Pension Scheme (NPS) as per the norms of the NPS.

(x) Swachh Bharat Campaign/Programmes as well as cleanliness drive shall be taken up by LKA and instruction/directions given by the Ministry in this regard shall be followed. LKA shall also send the status of Swachhta Abhiyan undertaken to the Ministry.

(xi) The LKA shall be active on social media like YouTube /Facebook/ Twitter etc. After the programme is held, photographs and videos shall be uploaded immediately along with information on the programme. LKA shall also upload its programmes on Mobile Apps. Followers of the LKA on the social sites have to be enhanced to double from the present number of followers expeditiously.

(xii) LKA shall implement the following e-services and take proactive action on the same during 2025-26:

(a) LKA shall create an online system for application and utilization certificates.

(b) LKA shall create an online system of accounting.

(c) LKA shall be active on MyGov. Platform for inviting suggestions, ideas regarding its activities during the year.

(d) LKA shall prepare and upload its publications online which would cover both free and paid access to these e-books.

(xiii) Impact assessment of existing programmes/projects will be done as per guidelines of the Ministry. Impact Assessment to be enhanced by including schools and

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colleges for its activities, with at least 2 schools visiting the Akademi's galleries.

(xiv) The GB/GC of LKA shall review user charges/sources of internal revenue generation at least once a year. This exercise shall preferably be completed before the formulation of the Union Annual Budget.

(xv) All the payments should be made through the Public Financial Management System (PFMS)/ Treasury Single Account (TSA).

(xvi) Vision and Mission documents shall be prepared by the Organization and uploaded on its website.

(xvii) LKA shall furnish /file mandatory returns/report on time. LKA shall also provide the report/returns as and when asked for by the Ministry. LKA shall also submit status of campus/ workshops/ seminars/ festivals/ Exhibitions/ Events etc. every month to the Ministry.

(xviii) LKA shall emphasize on cultural research and education activities and shall continue to undertake literary activities in collaboration with the Government funded education institutions.

(xix) Impact Assessment to be enhanced by including schools and colleges for its activities, with at least 2 schools visiting the Akademi's galleries. Increase in the library readership through film shows and talks.

(xx) The akademi shall endeavor to fulfill the directions given by HCM and Ministry time to time.

6. (b) Specific Issues

(i) Timely conduct of the monthly activities to achieve monthly targets as indicated in the Annexure-III for the year 2025-26 shall be ensured. The cost/expenditure shown in the Appendix of the MoU has been estimated on the basis of average expenditure incurred in the past years. Actual expenditure on each activity shall however be subject to the availability of funds in the allocated budget to the organization and compliance to the GFR provisions besides

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adherence to the economy measures as issued by the Ministry of Finance from time to time. If physical targets are achieved in time, allocation of additional funds could be considered to conduct more activities. Any shortfall in target may attract withdrawal/reduction in the budgetary support.

(ii) Each activity with its physical and financial targets indicated in the Annexure III of the draft MOU may be linked to the concerned object heads of the budgetary outlay for the year 2025-26 so that the physical and financial progress could be monitored with reference to the budgetary allocations under each object head.

(iii) LKA will take action for implementation of the actionable points as indicated at Appendix -A.

(iv) Awards and its process shall be restructured as per the guidance and direction of the Ministry.

7 Specific deliverables

(i) LKA should remain in constant touch with other Akademis / ZCC so as to utilize the maximum benefit of their collective resources. Their interaction should be IT based so that real time basis information can be exchanged.

(ii) Akademi should take note of the fact that some select art forms should not be given budgetary support to the detriment of other art forms. Similarly, regional coverage must be broad based. Akademis should conduct programmes all over India.

(iii) Art forms: Akademis distribute grants and also, they are the repositories of extensive research work done by scholars. Since Govt. funding is involved, the public should get maximum access to the work done by the Akademis.

(i v) Management of Space: Akademis have extensive space in the form of auditoriums, open grounds, seminar halls, etc. Optimum use of facilities should be endeavored so that common people/artists may have the access. Space which is unused by the Akademis should be used for public

facility areas like café, toilets, cloak rooms, etc. Public space should be towards the front of buildings and office areas towards the back.

(v) Value addition to the Akademis: Akademis should be at the fulcrum of our cultural activities. All programmes should be given the maximum publicity so that extensive footfall can be garnered. The Akademies may consider installing interactive kiosks for the young generation. Their website should have a virtual facility for promotion of information about the Akademis origin, role, and growth of their activities. Their websites, apps and other kiosks should be monitored and measured by the site visits of internet users.

(vi) Outreach activities: LKA should give focus on designing different types of activities to all segments of society. The LKA may work out a plan to bring underprivileged children to the LKA for exposure to their cultural programmes and other activities. Along with the annual calendar which is submitted towards the beginning of the year, the quarterly calendar must be reviewed and shall be well in advance with the Ministry so as to ensure maximum publicity.

(viii) Marketing: All relevant public and private space should be used for marketing events. Approach new generation outfits to popularize the ethos of our culture which are propagated by Akademis.

(ix) Capacity Building: LKA may include courses and adapt best practices followed in other parts of the world, and engage specialized professionals for capacity building. The Akademies may consider creating informal social media groups to facilitate informal interaction, discussion, and engagement around ongoing and upcoming programmes.

(x) Lalit Kala Akademi (LKA) shall provide opportunities to visual and contemporary artists for showcasing and marketing their artworks through various activities, exhibitions, and programmes.

(xi) LKA shall strengthen its galleries to facilitate the promotion and sale of artworks.

(xii) LKA shall undertake renovation of Garhi Studio, Tripura, and the Ahmedabad Centre through internal revenue and grants received

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from the Ministry.

Sanctioned amount by the Ministry of Culture to the Lalit Kala Akademi is ₹ 28,55,00,000/- (Rupees Twenty-Eight Crore Fifty-Five Lakh Only).



Signature on behalf of the
Ministry of Culture

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