



संस्कृति मंत्रालय  
MINISTRY OF  
CULTURE



## LALIT KALA AKADEMI

*(National Academy of Arts)*

an autonomous body under Ministry of Culture, Govt. of India

### Regional Centre, Garhi

*East of Kailash, New Delhi - 110 065*

## **Garhi Studio Admissions for the session of 2025-26**

Applications are invited from eligible Artists for admission to the Artists Studio of Lalit Kala Akademi, Regional Centre, Garhi for the year 2025-26. Application forms together with eligibility criteria may be obtained from the office of Regional Centre, Garhi in any working days (Except Saturdays & Sundays) between 11 a.m. to 5 p.m. from 17.01.2025. The application forms can also be downloaded from Akademi's website [www.lalitkala.gov.in](http://www.lalitkala.gov.in) and the application forms duly filled and complete in all respect should reach the office of Regional Centre, Garhi, East of Kailash, New Delhi - 110 065 on or before **07.02.2025**.

**Rajeev Kumar**  
Secretary I/c



**Type of Studios**  
Please tick any one

CS(S)	<input type="checkbox"/>
CS(P)	<input type="checkbox"/>
CS(C)	<input type="checkbox"/>
CS(G)	<input type="checkbox"/>
NSS	<input type="checkbox"/>
OSS	<input type="checkbox"/>
IND(NSS)	<input type="checkbox"/>

Affix  
Passport  
size  
photograph



**LALIT KALA AKADEMI  
REGIONAL CENTRE – GARHI, NEW DELHI**

**Application form for admission to Garhi Studio**  
(Please read instructions & criteria overleaf before filling the form)

1. Full Name Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
(in capital)
2. Date of Birth: Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ Sex: Male / Female
3. Qualification \_\_\_\_\_
4. LKA ID No., if any \_\_\_\_\_
5. Address \_\_\_\_\_  
Pin: \_\_\_\_\_ Phone: \_\_\_\_\_ email \_\_\_\_\_
6. Are you employed, if employed please indicate  
Name and Address of Employer \_\_\_\_\_  
Pin: \_\_\_\_\_ Phone: \_\_\_\_\_ email \_\_\_\_\_
7. Are you receiving any scholarship or aid at present ? Yes/No  
If yes, furnish particulars \_\_\_\_\_
8. Type of LKA studio used and duration \_\_\_\_\_
9. Particulars of Recognition or Awards received (Please tick):

	Recognition / Awards	Numbers	Year
a)	International Award, LKA/Others		
b)	National Award, LKA		
c)	HRD Scholarship/Fellowships		
d)	LKA Scholarship		
e)	International Participation, LKA/others		
f)	National Exhibition Participation		
g)	State Award, LKA/Govt.		

- 10. Voting Status of LKA General Council (Please tick) - Yes / No
- 11. Particulars of significant works done or exhibition/s held in the last 5 years (give details), 5 latest photographs of your work/catalogue and bio-data etc.

12. Do you have a studio of your own or access to other studio facilities?  
 Please tick Yes  No

If yes, reasons for applying studio in Garhi \_\_\_\_\_  
 (give details)

13. Admission sought to the Studio for doing any urgent commissioned work?  
 If yes, furnish the particulars.

14. Any other relevant information not covered by the above, which is in support of priority for admission \_\_\_\_\_

I hereby declare that all the information given in the application are true and complete to the best of my knowledge and belief. If anything found wrong/misinformation, my application will be treated as cancelled.

Signature of Artist

Place :  
 Date :

Written Undertaking

Son/daughter/wife of ..... resident of

do hereby solemnly affirm and declare and give an undertaking as under.

1. That I have gone through the rules & regulations that govern the admission to the Community Studio of the Akademi at Garhi and undertake full responsibility to abide by them
2. That I will be responsible to bring my own materials to execute my own work.
3. That I will not use the Workshop for any commission work without prior approval of Akademi.
4. That I will make payment for all supplies and services before or immediately after receiving them and payment of all monthly dues before 7th of every month to which they relate. If I default, I will have no claim to continue to work in the Studio.
5. That I will myself use the space allotted to me and will not allow anyone else to use it.
6. That I will remove all my works & material from the studio premises as soon as my term of admission is over in the Studio. The Akademi has my authority to remove them at my cost if I fail to remove them and hired them over to anyone willing to take them or to deposit them outside the studio premises in a public place or public land and I indemnify the Akademi against their loss or theft on such removal.
7. That I will take prior permission if I do not work in the studios for more than 3 days at a stretch and agree that the Akademi has the right to cancel my admission if I absent myself beyond 3 days without permission of Supervisor or Officer-in Charge of Studio. I will mark my attendance in the bio metric as per rule.
8. That I agree that the Office of Studio of Lalit Kala Akademi will not be responsible for any loss or damage to me and my property due to fire, accident, thefts, seepage, white ants etc.
9. That I will help in proper upkeep of the Studios.
10. That I agree that Secretary may cancel my admission after placing the matter for recommendation before the Admission Committee. if my work or habit is not considered satisfactory and meriting cancellation of the allotment, academy may do so.
11. I declare that I do not have a studio in Delhi or NCR region.
12. I will not participate in any anti Akademi activities, if found so my allotment may be cancelled without notice.

Accepted

Signature of the Artist

Name in Block Letters

Secretary  
Lalit Kala Akademi

Lalit Kala Akademi  
Regional Centre Garhi  
New Delhi

Rules and Regulation of Artists' Studios of the Akademi at Garhi Studios.

(In terms of article 9(ix)d of the Constitution of the Akademi and in exercise of the powers of the General Council)

### Community and Shared Studios Rules

Short title (and Commencement): The Rules of procedure for admission to and regulations of Artists' Studios of Akademi at Garhi, may be called Garhi Studios Rules.

Definitions: Garhi Studios Rules 2023 unless the context requires otherwise:

'Akademi' or Society means the constitution of the Akademi.

'Article' means, articles of the constitution of the Akademi.

'Artist' means any artist, engaging in works of visual art of any type.

'Constitution' means the Memorandum of Association and Rules and Regulations of the Akademi as amended from time to time with the approval of EB.

'Year' means financial year except when the context requires otherwise.

### Introduction

The artists' studios at Garhi were built by the Delhi Development Authority to meet the need of practicing artists. The Lalit Kala Akademi took over these and equipped them to be used as community studios for disciplines that need equipment and facilities very often beyond the means of individual artists. Later it was christened as a Regional Centre of the Akademi. The Akademi provides the necessary Studio space and facilities to those who get admission at subsidized rates. The Centre now has facilities for Painting, Sculpture, Printmaking, Pottery and Ceramics.

The present complex of studios is the first of its kind in India, established in 1976. The Sculpture Studio has the facilities of grinders and other hand tools. The Graphic Studio has etching presses, a litho press with litho stones, and stone grinding machines. The Ceramic Studio has firing facilities for stoneware potters wheels and glazing arrangements. Facilities are being offered in these disciplines and techniques that need equipments like press, kiln, etc.

The Studios are not meant for students. Meritorious artists irrespective of being Diploma/degree holders will be admitted.

The facilities of the Studios will be available during 9.30 a.m. to 8.30 p.m. for Shared/Community Studios on every day. *all The days .*

### Allotment of Shared Studios:

1. Artists seeking admission to these Studios should apply in prescribed application forms which will be available in the office of the Regional Centre Garhi or can be downloaded from the website of the Akademi. (Appendix I)
2. The Garhi advisory committee constituted by the Authorities of the Akademi time to time will select the artists from the applicants on the basis of the following criteria:
  1. The Professional qualifications of the artists:
  2. The participation of the artist in the number of Solo and Group Exhibitions and the stature of those exhibitions.
  3. The Award, Fellowship, Scholarships etc. received by the artist.
  4. The importance of the project for which the artist applying for the studio
  5. The necessity of the presence of artist in New Delhi
3. In exceptional cases and in the interest of art promotion, the admission committee may admit senior full-fledged artists for working on any art project for a maximum of 12 months.
4. Admission Committee may interview or hold discussion with the artists and see some of their works before considered necessary before admitting them.
5. Those who have received the Government accommodation/Plot/Studio in the NCR region in the capacity as an artist do not qualify for applying for the subsidized studio facilities. All applicants have to give an undertaking stating that they did not receive any Government accommodation/plot/studio. Giving false undertaking is liable for legal proceedings and lifetime black listing by the Akademi (Appendix II)  
As a special case this rule may be relaxed for few reputed artists

### This apart for individual Studio

In the individual Studios Akademi may invite very senior strong reputed artists of the country or abroad to do their artworks. Chairman of the Akademi may invite and allot the individual Studios free of cost.

6. The artists who get admission to the Studios have to make use of the studios atleast for 21 hours in a week which will be monitored by a suitable mechanism.

### Allotment of Community Studios

7. It is proposed to restrict the admission of artists to the Studios as follows:

1.	Painting (Community) 36+ Scholars
2.	Sculpture (Community) 20+ Scholars
3.	Ceramics (Community) 12+ Scholars
4.	Print Making (Community) 20+ Scholars
5.	Painting /Sculpture (Share Studio) 32 Painting+12 Sculpture= 44

### Material given free of cost:

8. For Graphic Studios black ink and some chemicals would be provided. Nitric Acid, Magnesium Powder, French chok Powder, Carocin/Tarpin Oil (MTU), Rags, Regin Powder, Cleaning Powder, Hand wash, Soap.

### Facilities provided on payment

9. The fee for the entire period and a caution deposit of Rs. 2500/- should be deposited with the Akademi at the time of the admission. The artists who use Electric Kiln, the other running expenses for the same equipment etc. have to pay a depreciation fee for the period of use.
10. INR150 will be charged per artist for shared studio & INR 300 for New Shared Studio as electricity charges per month.
11. The charges for the firing of furnaces and kilns shared by joint users shall be proportional to their material fired.

### General Terms & Conditions

12. These Studios are to be used only for work of the particular discipline and not for any other purpose.
13. The Akademi reserves the right to withdraw the facilities to any artist before the expiry of the period without assigning any reason.
14. Properties brought by the artists to the studios and the belongings will be at the artist's own risk and responsibility.
15. On being selected by the Admission Committee, the Artists will be allowed by the Regional Secretary/Director/Garhi Incharge the use of the studios after receiving written undertaking in the form given in Appendix III on a non-judicial stamp paper for Rs. 100/- and payment of security deposit as given in Appendix IV.
16. Temporary Admissions will be given by the Garhi incharge/Director/Regional Centre for a month. However, if any artist applies afresh for admission his/her application will be considered for maximum of thirty more days, if the report on the artist received by the Regional Secretary/Secretary is satisfactory.
17. The application for admission to the visiting artists from other countries on short term basis will be considered, on production of a recommendation letter from an Officer of not below the rank of Attache of concerned National's Embassy/High Commission/Consulate in India,

with the concurrence of Secretary of the Akademi will be on chargeable basis of INR 500 per day except for invited artist by sister institutes or Akademi

18. Appeal against any decision of the Admission Committee or Regional Secretary/Garhi Incharge/Director/ of the Akademi shall lie with the Chairman of the Akademi, whose decision thereon shall be final.
19. if any part of the Studio may be opened round the clock or in night (such as firing of Kiln) a request of the artist who has to use the Studio Should apply in writing and be accepted by the Supervisor and the Regional Secretary.
20. Artists admitted will maintain discipline & decorum and dignified behavior. Consumption of alcohol & smoking in Studio premises is strictly prohibited. **Any artist found in anti-Akademi activities his/her admission will also be cancelled.**
21. Artists are not to make any addition, alterations or structural changes in the Studios of the Akademi or shift any equipment from the Studios/Workshops.
22. Articles taken out of studio premises at any time have to be supported by Gate Pass signed by a Supervisor or the Regional Secretary, in advance on a working day. No Gate Pass will be given to the artists defaulting on payment of charges or sunday.
23. Artists must obtain prior permission from the concerned Supervisor or Regional Secretary and make payment in advance before firing of Kilns and ensure Electrical Attendant is on duty during use of electrical Kiln or furnace.
24. The admission given to Artists is not transferable.
25. The numbers of guests permissible for an artist at a time are three persons for the maximum period one hour in Studio, without the objection of other working artists.
26. The Akademi reserves the right to add or alter the Rules and charges without notice. Artists shall abide by the amended rules as and when enforced.
27. Artists admitted may freely work according to their creative dictates and creation of Commission work of any kind is not allowed in the Studios.
28. No artist will block the machines. In case any work of artist is found unattended on the machines, it will be removed by the supervisor.