



ललित कला अकादेमी  
Lalit Kala Akademi  
National Academy of Art, New Delhi

**Consultant (Administration, Accounts & Programme) (One) at RC Chennai Walk-in-Interview on 17.09.2018 between 11 am - 1pm:**

The Akademi intends to hold a Walk-in-interview for the post of Consultant (Administration, Accounts & Programme) initially for a period of Six months on 17.09.2018 (between 11am - 1pm) at the office of Lalit Kala Akademi, 170, Greams Road, Chennai.

**Essential Qualification:**

- a) Retired Government Servant from the post of Assistant Section Officer/Superintendent or equivalent having experience in matters relating to Establishment, Administration, Finance and Accounts, Policy matters, Parliamentary matters, legal matters, tender etc. The candidates should have sound knowledge of FRSR and GFR, Pension Rules, Conduct Rules etc.
- b) Preference will be given to the employees who has retired as Assistant Section Officer/Superintendent or its equivalent from the Ministry of Culture/ Autonomous Organisation/PSUS in the field of Visual Art.

**Age:** Below 70 years.

**Salary:** Consolidated Rs. 25,000/- per month.

Interested candidate may come for an interview alongwith filled up application form in the enclosed prescribed format at Annexure - 'A', passport size photograph, original certificates of qualification and experience and attested copies of the same on the date and time mentioned above. Persons engaged for the purpose will have to achieve the targets as fixed by the department. The services are purely on contractual basis for the aforesaid period. However, it can be curtailed/ terminated at any time without assigning any reason whatsoever.

**LALIT KALA AKADEMI**  
**RABINDRA BHAWAN NEW DELHI**

Self Attested

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Application form for the posts of.....

|     |   |                        |                      |                   |                 |                 |
|-----|---|------------------------|----------------------|-------------------|-----------------|-----------------|
| 1.  | Full Name (In Capital Letters)                                |                        |                      |                   |                 |                 |
| 2.  | Father's Name   |                        |                      |                   |                 |                 |
| 3.  | Mother's Name   |                        |                      |                   |                 |                 |
| 4.  | Date of Birth   |                        |                      |                   |                 |                 |
| 5.  | Address for Communication<br>(In Capital Letters)             |                        |                      |                   |                 |                 |
| 6.  | Permanent Address<br>(In Capital Letters)                     |                        |                      |                   |                 |                 |
| 7.  | Mobile no.  |                        | Category SC/ST/OBC : |                   |                 |                 |
| 8.  | Nationality   |                        | Male/Female :        |                   |                 |                 |
| 9.  | E-mail Id   |                        |                      |                   |                 |                 |
| 10. | Detail of Educational, Professional & Technical Qualification |                        |                      |                   |                 |                 |
|     | Exam Passed   | Institution/University | Subject/ Studied     | Duration of Study | Year of Passing | % of Marks      |
|     | Matriculation   |                        |                      |                   |                 |                 |
|     | Intermediate  |                        |                      |                   |                 |                 |
|     | Graduation  |                        |                      |                   |                 |                 |
|     | Post-Graduation   |                        |                      |                   |                 |                 |
|     | Technical Qualification                                       |                        |                      |                   |                 |                 |
|     | Others if any   |                        |                      |                   |                 |                 |
| 11. | Details of Experience<br>(Starting from present)              |                        | Name of the office   | Period of working | Nature of work  | Emolument drawn |
|     |   |                        |                      |                   |                 |                 |
|     |   |                        |                      |                   |                 |                 |
|     |   |                        |                      |                   |                 |                 |

I declare that I fulfil the eligibility condition as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirements mentioned in the advertisement, my candidature/appointment is liable to be cancelled.

Place :

Date :

(Signature of Candidate)